

**CHILDREN & EDUCATION SELECT COMMITTEE  
ACTIONS AND RECOMMENDATIONS TRACKER – UPDATED January 2015**

The recommendations tracker allows Committee Members to monitor responses, actions and outcomes against their recommendations or requests for further actions. The tracker is updated following each Select Committee. Once an action has been completed, it will be shaded out to indicate that it will be removed from the tracker at the next meeting. The next progress check will highlight to members where actions have not been dealt with.

**Recommendations:**

Date of meeting and reference	Item	Recommendations	To	Response	Progress Check On
14 May 2014	29/14 <b>BRIEF OVERVIEW OF THE EARLY YEARS AND CHILDCARE SERVICE [item 6]</b>	That the Directorate continues to explore how the Early Years and Childcare Service can work collaboratively with Babcock 4S, and other stakeholders, to deliver focussed support and better outcomes for disadvantaged children and those on Free School Meals.	Head of Early Years and Childcare Service	This has been added to the agenda for May 2015.	Complete
18 September 2014	50/14 <b>SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	That the SEND governance board considers how stakeholders can work together to ensure earlier identification of SEND requirements for children who are Looked After, in particular to ensure need has been identified before reaching Further Education.	Deputy Director for Children Services	This item has been added to the September 2015 agenda.	Complete

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	<b>50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	That the Committee is provided with the Key Performance Indicators the SEND Governance Board will use -- once agreed - and that a report on these is provided to the Performance & Finance Sub-Group in six months. A further, formal report to be brought to the full Committee in 12 months.	Deputy Director for Children Services	This item has been added to the September 2015 agenda. The SEND governance board is in the process of developing a set of KPIs. A report on the KPIs will be requested for the Performance & Finance Sub-Group prior to the March 2015 Committee meeting.	March 2015
	<b>50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	That the SEND Governance Board provide a further report in 12 months outlining how integrated commissioning arrangements have worked to meet the requirements of the SEND reforms, and how this has provided support for Early Years families.	Deputy Director for Children Services	This item has been added to the September 2015 agenda.	Complete
	<b>50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	That the CCGs and Council officers provide a report in 12 months concerning the provision of joint paediatric therapies.	Deputy Director of Children's Commissioning and Transformation NHS Guildford and Waverley Clinical Commissioning Group	The Joint Commissioning Strategy for Speech and Language Therapy for Children and Young People will be considered by the Committee at its meeting in January 2015, prior to it being taken to Cabinet for final decision in 2015. The Committee may wish to consider whether it wants to request a further report for 12 months time following this item.	January 2015

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	<b>50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	<p>That the School Phase Councils are invited to make a joint representation to the Committee in 12 months covering their views on the impact of:</p> <ul style="list-style-type: none"> <li>• the introduction of Personal Budgets</li> <li>• the loss of School Action and School Action Plus</li> </ul>	School Phase Councils	This item has been added to the September 2015 agenda.	Complete
	<b>50/14 SPECIAL EDUCATION NEEDS AND DISABILITY UPDATE</b>	<p>That the Parent Partnership and Family Voice are both invited to prepare reports to the Committee in 12 months, in particular focussing on the “customer satisfaction” work presently in development, in order to provide an independent view of how the SEND reforms have been implemented in Surrey.</p>	Parent Partnership/Family Voice	This item has been added to the September 2015 agenda.	November 2014
<b>27 November 2014</b>	<b>58/14 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT</b>	<p>The Committee appreciates the role of the SSCB in monitoring the effectiveness of safeguarding arrangements. It understands that acquiring data in relation to Child Sexual Exploitation is not straightforward. The Committee recommends:</p> <ul style="list-style-type: none"> <li>• that the SSCB uses the appropriate area groups, such as the local safety partnerships, and</li> </ul>	SSCB	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children’s Board..	January 2015

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		<p>audit mechanisms to further develop the evidence base and preventative work in connection with CSE in Surrey.</p> <p>The Committee asks that the SSCB shares its findings with the Committee in 6 months time.</p>			
	<p><b>58/14 SURREY SAFEGUARDING CHILDREN BOARD ANNUAL REPORT</b></p>	<p>That a representative from the SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representatives on the Committee work together in their respective roles to support engagement with faith communities on safeguarding issues.</p>	<p>SSCB, Cabinet Member for Children and Families, Cabinet Member for Schools and Learning and Diocesan Representative</p>	<p>A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board, the Cabinet Members and Diocesan Representatives.</p>	<p>January 2015</p>
	<p><b>59/14 SURREY COUNTY COUNCIL AND UNIT SAFEGUARDING REPORT</b></p>	<p>The Committee supports the Neglect Strategy and requests an update on the effectiveness of the Neglect Working Plan in six months time.</p>	<p>Head of Safeguarding</p>	<p>This has been added to the forward work programme for July 2015</p>	<p>Complete</p>

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	<p><b>59/14 SURREY COUNTY COUNCIL AND UNIT SAFEGUARDING REPORT</b></p>	<p>The Committee supports the work of the Safeguarding Unit in promoting understanding and risk assessment in relation to CSE and in the development of support services for children and young people deemed to be at risk. It recommends</p> <ul style="list-style-type: none"> <li>• That Surrey County Council actively engages with District and Borough councils and Surrey Police to consider how the risk of Child Sexual Exploitation can be reduced through regulatory licensing, in particular taxi licensing and in respect of activities described as "Licensable Activities" by the Licensing Act 2003.</li> </ul> <p>The Committee requests that an update on the progress of this work is brought to a meeting in six months time.</p>	Cabinet	This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.	January 2015

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	<b>59/14 SURREY COUNTY COUNCIL AND UNIT SAFEGUARDING REPORT</b>	That the Cabinet note the importance of the Youth Support Service and Children's Services in reducing the risk and supporting young people at risk of CSE, and that any future strategy and financial planning ensures that both Services are suitably resourced to address CSE and safeguarding in Surrey.	Cabinet	This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.	January 2015
	<b>59/14 SURREY COUNTY COUNCIL AND UNIT SAFEGUARDING REPORT</b>	<p>The Committee recognises the difficulty in ensuring GP attendance at Initial Child Protection Conferences. It also recognises the value of a written report being provided. It recommends:</p> <ul style="list-style-type: none"> <li>• That the Safeguarding Unit engages the CCG Clinical Leads in developing and monitoring the improvement plan and that progress be reported to the committee in 6 months time.</li> </ul>	Head of Safeguarding	This has been added to the forward work programme for July 2015	Complete

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	<b>60/14 SCHOOLS AND SAFEGUARDING UPDATE</b>	That the Cabinet Member for Schools & Learning, the Cabinet Member for Children & Families and Cabinet Associate work to re-develop the Council's policy on safeguarding in all Surrey schools. It is suggested the Section 11 audits for schools are used to identify key themes in this regard.	Cabinet Member for Schools & Learning, Cabinet Member for Children & Families and Cabinet Associate	This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.	January 2015
	<b>60/14 SCHOOLS AND SAFEGUARDING UPDATE</b>	That the Directorate and Surrey Police continue to monitor how effectively and how promptly appropriate information about safeguarding concerns is passed onto schools.  The Committee invites the Phase Councils, Surrey Police and the Directorate to make representations on what impact there has been in this area in 12 months time.	Head of Children, Schools and Families and Surrey Police  Phase Councils, Surrey Police and Head of Safeguarding	This will be added to the agenda for the Committee meeting in November 2015	March 2015
	<b>60/14 SCHOOLS AND SAFEGUARDING UPDATE</b>	That the Chairman of the Committee writes a letter of support, on behalf of the Committee, for Chelsea's Choice to accompany any future application to the Surrey Education Trust or other grant-giving bodies.	Chairman of Children and Education Select Committee	This letter has been sent to the Chair of the Safeguarding Children's Board and the Surrey Education Trust. The Trustees will be meeting in early February 2015 to make review applications from the autumn 2014 funding round.	March 2015

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	<b>60/14 SCHOOLS AND SAFEGUARDING UPDATE</b>	That the Directorate and SSCB look at the expansion of a CSE education and training programme to younger age groups, and how materials can be adapted for those with special educational needs.	Head of Children, Schools and Families and SSCB	A letter outlining this recommendation has been sent to the Chair of the Safeguarding Children's Board, the Cabinet Members and Diocesan Representatives.	January 2015
	<b>61/14 CHILDREN SERVICES ANNUAL COMPLAINTS REPORT</b>	<p>The Committee:</p> <ul style="list-style-type: none"> <li>· endorse the areas for improvement identified, including the use of peer reviews to promote and share best practice.</li> </ul> <p>And recommend:</p> <ul style="list-style-type: none"> <li>· that officers from the Rights and Participation Service and Democratic Services work to develop a future proposal for ways in which the views of children, young people and their families can be used to support the Committee in its scrutiny role.</li> </ul>	Rights and Participation Manager/ Democratic Services	Officers will be meeting in early February to explore options concerning this, and will provide an update to the Committee in March.	March 2015



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	<b>62/14 INTERNAL AUDIT REPORT: REVIEW OF THE ADMINISTRATION OF LOOKED AFTER CHILDREN'S FINANCES</b>	The Committee notes progress against the Management Action Plan, and commends officers for their prompt response to areas of concern identified in the audit. It requests that Internal Audit circulate the follow-up of the Management Action Plan once completed to provide a final assurance on this area.		The follow-up will be requested and circulated to the Committee prior to the March meeting to ensure final assurances are made in this area.	March 2015
	<b>63/14 SCHOOL GOVERNANCE TASK GROUP - INTERIM REPORT</b>	<p>That the Cabinet Member for Schools and Learning, in conjunction with the Assistant Director for Schools and Learning, develops a new LA governor nomination process.</p> <p>That the new process operates under the following principles:</p> <ul style="list-style-type: none"> <li>• Candidates to be a considered by a nomination panel set up with a clear delegation of responsibilities;</li> <li>• That the LA governor nominee's skills match the required skills of the individual governing body, in order to maximise their effectiveness;</li> <li>• That appropriate checks are made as to the suitability of a candidate;</li> <li>• That the local Member is</li> </ul>	Cabinet Member for Schools and Learning and Assistant Director for Schools and Learning	This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.	January 2015

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		<p>informed of any LA governor vacancy, and then invited to put forward a candidate for consideration and join the nomination panel;</p> <ul style="list-style-type: none"> <li>That a nomination is made within 20 working days of the Council receiving formal notification of a vacancy or a re-nomination request, in order to ensure vacancy rates and the costs of administering the process are kept to a minimum</li> </ul>			
	<p><b>63/14 SCHOOL GOVERNANCE TASK GROUP - INTERIM REPORT</b></p>	<p>That the Cabinet Member for Schools and Learning and the Children, Schools and Families Directorate makes arrangements for a regular forum for all Local Authority governors to discuss the responsibilities and priorities of the Council.</p>	<p>Cabinet Member for Schools and Learning and the Head of Children, Schools and Families</p>	<p>This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.</p>	<p>January 2015</p>
	<p><b>63/14 SCHOOL GOVERNANCE TASK GROUP - INTERIM REPORT</b></p>	<p>That the Cabinet Member for Schools and Learning and the Assistant Director for Schools and Learning encourage all Surrey state-funded schools to hold open governors' meetings, to be conducted according to an engagement protocol as agreed by the governing body.</p>	<p>Cabinet Member for Schools and Learning and the Assistant Director for Schools and Learning</p>	<p>This item was referred to Cabinet on 16 December 2014. A response is included in the agenda papers.</p>	<p>January 2015</p>